

# **Botanizing Greece** October 28 – November 8, 2019

#### PRE-REGISTRATION INFORMATION

Thanks for your interest in joining the NARGS-sponsored 2019 tour of Greece. The tour itinerary is presented in a separate PDF file posted on the NARGS website. The tour is designed for a minimum of 10 participants and a maximum of 20. Instructions for pre-registering are provided below. After the pre-registration process is completed, you will be contacted in May 2019 to complete the registration process.

You need to be a NARGS member to pre-register. If you need to renew your membership or to join the society, please do so via the NARGS website (<a href="www.nargs.org">www.nargs.org</a>) or contact Bobby Ward at <a href="margs@nc.rr.com">nargs@nc.rr.com</a> if you have questions or need help. The annual NARGS membership fee is \$40 (all dollar references are in USD) if you reside in North America or \$45 if overseas. Your membership must be up to date before we can complete your registration.

To minimize the impact of banking fees and uncertainties in foreign exchange rates, the tour cost has been priced based in euro (the currency of Greece). The cost for the tour is 2,510€ per person based on double occupancy room and 3,110€ for a single occupancy room. Based on a euro-to-USD currency exchange rate of 1.17, these prices equate to \$2,940 per person based on double occupancy and \$3,640 for single occupancy. These prices include all tour guide and admission fees, transportation, 11 days of lodging, breakfast, and lunch during the tour, and a welcome dinner on the evening of October 28. Arrangements for dinner (other than the welcome dinner) will be made at local restaurants, but meal selection and payment will be the responsibility of each participant. The tour price does not include transportation (e.g., international flights) prior to and after the tour.

A deposit of 25% of the tour cost is payable to NARGS at the time of pre-registration. To minimize currency exchange fees, the deposit will be paid in USD: \$735 based on double occupancy and \$910 for single occupancy. If the number of tour registrations is less than the minimum of 10 persons, NARGS will notify all registrants of the additional costs associated with conducting the tour with a smaller group. If any registrants chose to cancel the tour, their deposits will be refunded in full.

For participants who would like to spend a few extra days exploring the Athens area, we have contacted a local guide with expertise in the history and archeology of Greece. The itinerary and cost for this post-tour activity will be based on participant interests.

#### PRE-REGISTRATION FORM

Pre-registration requests are is being processed electronically via Google Forms. <u>Use this link to access the form.</u> If you have problems or questions related to the form, send an email to <u>dmwhite.nc@gmail.com</u>.

# INFORMATION RELATED TO PAYMENT, CANCELLATION, AND INSURANCE

# **Pre-Registration Payments**

The preferred payment method for pre-registration is by credit card, debit card, or PayPal through the NARGS website (<a href="www.nargs.org">www.nargs.org</a>). After logging onto the website, click on "Donate" in the dark-purple space near the top. Then scroll down to the bottom of the next page and in the box labeled "In Memory of" type in "Greece Tour". Fill in the pre-registration deposit amount in USD, then "Add to Cart" and then "Check out." Then provide customer and billing information, and chose the "Payment method" of either check or PayPal (even if you do not have a PayPal account or do not want to use PayPal). If you choose PayPal, you will be routed to the PayPal website where you can either pay via PayPal (if you have a PayPal account) or proceed to "Pay with Debit or Credit Card." If you prefer to pay by check, please list "Greece Tour" on the memo line of your check and mail it to NARGS at the address at the bottom of the webpage.

# **Final Payments**

Final payment is due by July 1, 2019. Payment can be made by check denominated in USD. NARGS will send an invoice in May 2019 indicating the amount due based on the USD to Euro exchange rate at that time.

## Cancellation

Cancellation requests must be submitted in writing to NARGS by the person making the reservation. Cancellations requests received by March 31, 2019 will be subject to a \$100 per person cancellation fee. Cancellations received after March 31 will be subject to the following fee schedule based on the tour cost per person and the number of days prior to the start date of the tour: 25% if more than 90 days, 40% if 51-90 days, 60% if 29-50 days, 80% if 8-28 days, 100% if 0-7 days.

#### Insurance

Each registrant is urged to obtain private insurance to cover any costs associated with cancellations, baggage loss, travel interruptions, or medical expenses.

## **QUESTIONS?**

If you have questions, please contact David White at dmwhite.nc@gmail.com.